

## A SAMPLE OF A BANK GUARANTEE LETTER

The letter of guarantee must be on the bank letterhead All checks over two thousand dollars must have a bank letter of credit.

Date

To Whom It May Concern:

This bank unconditionally guarantees payment in U.S. funds to Daily Auctioneers from \_\_\_\_\_ drawn on account number \_\_\_\_\_ in an amount up to \$\_\_\_\_\_. This letter shall be valid for thirty days for purchases made by the customer above at (Name of Auction) \_\_\_\_\_ on Month /Day/Year \_\_\_\_\_.

Signed,

Name of Bank

Representative

Title of Representative

Phone Number of Representative.